

The possible outcomes of the Managing Allegations Process are:

Substantiated

Evidence was able to prove that what was alleged did happen.

Unsubstantiated

It cannot be proven either way that the allegation did or did not happen.

Unfounded

There is no evidence to support the allegation or there is evidence to prove that the allegation is untrue. It may indicate that the situation may have been misinterpreted by the complainant.

Malicious/False

There is clear evidence to prove that there has been a deliberate act to deceive and the allegation is entirely false.

The decision as to the outcome is made by the employer in relation to their employee.

Further information

You can find the Rochdale procedures for Managing Allegations at:
rbsab.org/professionals/allegations-management/

Adult Social Care:
Tel: 0300 303 8886
(office hours: 8.30 am - 4.45 pm)

Tel: 0300 303 8875
(out of hours)

Care Quality Commission:
[cqc.org.uk/](https://www.cqc.org.uk/)

Managing Allegations: concerns regarding professionals who work with adults with care and support needs

**INFORMATION FOR ADULTS
WHO MAY HAVE BEEN HARMED
BY SOMEONE IN A POSITION OF
TRUST**



RBSAB

ROCHDALE BOROUGH
SAFEGUARDING ADULTS BOARD

Why am I receiving this leaflet?

You are receiving this leaflet as information has been received which alleges that you may have been harmed by a person who has been working with you, who is in a position of trust. Rest assured, confidentiality will be maintained and information about you will be restricted to those who have a need to know.

It is likely that this allegation will be dealt with in conjunction with Adult Social Care and other relevant partners on a need to know basis.

It is never acceptable for a person working in a position of trust to harm someone they support and therefore allegations or concerns about such behaviour raised about staff, workers or volunteers are taken seriously.

We understand that this may be a difficult time for you and your family.

You will be supported in this process by others such as Adult Social Care.

This leaflet explains how the allegation will be dealt with and who will be involved.

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Safeguarding adults with care and support needs

If you have care and support needs and there are indications that harm may have been caused to you or there is a risk of harm taking place, the local authority will undertake a safeguarding enquiry.

The purpose of the safeguarding enquiry is to identify your preferred outcomes and to work with you to ensure these are achieved.

The safeguarding enquiry will take the form of a conversation with you or with your representative or advocate. It may involve other agencies and may require a more formal process leading to a plan to ensure your wellbeing.

What is the role of the Allegation Management Lead ?

Rochdale's Allegation Management Lead (AML) is responsible for overseeing allegations concerning individuals who work with adults with care and support needs. Such work can be in a paid, unpaid or voluntary capacity.

A concern can be in relation to the person's behaviour at work or outside of their workplace.

The AML will make sure that any allegation is dealt with fairly, quickly and consistently in the best interests of you and everyone concerned.

The AML will not be able to share specific information regarding the member of staff or volunteer, however the AML will liaise with the social worker involved who will keep you informed, where possible, throughout the process.

For more information visit
rbsab.org

What happens next?

The allegation is reported to the AML

The AML will liaise with the alleged perpetrator's employer as to whether a meeting should be held to decide if further action is needed

If it is necessary to investigate further a decision will be made as to whether information should be shared with the police, Adult Social Care, the professional's employer or other agencies

A meeting will be convened if the criteria has: been met. The criteria is:

- Behaved in a way that has, or may have harmed an adult with care and support needs or child
- Committed a criminal offence against or related to an adult with care and support needs or child
- Behaved in such a way as to indicate that they pose a risk of harm to adults with care and support needs

Following the enquiry a decision will be made as to the outcome of the allegation

As part of your safeguarding enquiry your social worker will share with you the outcome of the enquiry. However, specific outcomes in relation to members of staff can not be disclosed due to data protection.